

League Reporting/Monitoring

Objectives:

- To be familiar with various administrative deadlines and milestones
- To understand the responsibilities of the District Administrator regarding reporting and monitoring leagues in their district using the Data Center

D.A. Best Practice - Chartering

“I check the Data Center weekly. This year has been easier because I receive an email from LLI letting me know that a league has just chartered. I will have reminders and reports at the monthly District meeting. I will reach out via phone, sometimes by email, and double check with the League President, if [there is] no response, then I will reach out to other Board Members that know who I am.”

“It comes down to constant communication. I will even offer to help them if they don't understand the process. Chartering and Insurance is on my District Agenda until all are finished with the process.”

D.A. Best practice - Monitoring

“I try to track some of the key things to make sure my leagues stay on track, and I make it *competitive* between them.”

“To do this, I have a spreadsheet that I track the progress of some key tasks (such as chartering, background checks, ASAP, etc.). I send out this spreadsheet weekly and each league can see how each is doing.”

“This has worked, as this way they know I am watching. I am not asking them for something different than the others, and many of them don't like to get behind the other leagues.”

League Monitoring using the Data Center

The Data Center Philosophy

- An Aid, Not a Burden
- Information at Your Fingertips
- Built with Your Input

Ways to Monitor Your Leagues

The D.A. Dashboard

Little League® Data Center Virginia District 16 (#3461600) | logged in as [\[username\]](#)

Virginia District 16 (#3461600) Southeast Region | Virginia
Region Director: Jennifer Colvin | Email: jcolvin@LittleLeague.org | Phone: (478) 987-7227

Outstanding Balance

(\$384.82) Credit

District Resources

- Download Official Logos
- Manage Financials
- Manage/View Officers
- Review District Information
- View League Forms 3 Forms Need Attention
- View Region Contact Information
- View Reports

Your To-Do Items

- Split Division Format Form 1
- Regular Season Combined Teams Form 2

League Progress

Charter and Insurance Applications

7 of 11 Leagues Have Submitted Charter Applications.

Registration Data

0 of 11 Leagues Have Uploaded Registration Data.

ASAP Safety Plans

0 of 11 Leagues Have Submitted ASAP Safety Plans.

Leagues In Your District

League <small>(Click on the league name to log in as the league)</small>	Holds Applied	Charter and Insurance <small>(Details)</small>	Background Checks	Registration Data <small>(Details)</small>	Safety Plan <small>(Details)</small>	Tournament Enrollment <small>(Details)</small>	Outstanding Balance <small>(Details)</small>
Central Loudoun American LL #3460309		✓					(\$57.00)
Central Loudoun National LL #3460316		✓					\$228.00
Dulles American LL #3460312		✓					\$4,347.55
Dulles National LL #75276		✓					\$4,081.75
Fauquier Girls Softball LL #390057	Non-Compliance Hold						(\$352.95)
Greater Fauquier Baseball LL #290201		✓					\$3,755.80
Loudoun Girls Softball LL #226955							(\$142.95)

The D.A. Dashboard

- District Snapshot
- "Logging in as" a League
- Forms Requiring Your Attention

The D.A. Dashboard

District Snapshot

- All major milestones for the Season
- Links to more detailed reports

Leagues In Your District

League <small>(Click on the league name to log in as the league)</small>	Holds Applied	Charter and Insurance <small>(Details)</small>	Background Checks	Registration Data <small>(Details)</small>	Safety Plan <small>(Details)</small>	Tournament Enrollment <small>(Details)</small>	Outstanding Balance <small>(Details)</small>
Almaden LL #4051203		✓		✓	✓		(\$102.67)
Branham Hills LL #4051206		✓		✓	✓		(\$0.70)
Cambrian Park LL #4051208		✓					\$0.70
Lincoln Glen LL #4051210		✓					\$60.00
Los Gatos LL #4051202		✓					(\$5,376.50)
Quito LL #4051211		✓		✓	✓		\$2,593.00
San Jose American LL #4051205		✓					\$0.00
Saratoga LL #4051204		✓					\$40.00

The D.A. Dashboard

"Logging in as"
a League

Leagues In Your District		
League Name	League ID	
Clinton LL	2381202	<input type="button" value="Log In As"/>
East Lycoming LL	2381201	<input type="button" value="Log In As"/>
Hepburn-Lycoming LL	2381215	<input type="button" value="Log In As"/>
Hometown LL	2380106	<input type="button" value="Log In As"/>
Jersey Shore Area Softball LL	252991	<input type="button" value="Log In As"/>
Jersey Shore Gsv Little League	2381204	<input type="button" value="Log In As"/>
Keystone LL	111990	<input type="button" value="Log In As"/>

The D.A. Dashboard

Forms Requiring Your Attention

- Your To-Do Items

Your To-Do Items	
Split Division Format Form	1
Regular Season Combined Teams Form	2

REPORTS

Reports

Charter Information

- Charter Status
- Team Counts
- Insurance Coverage

Little League® Data Center Pennsylvania District 12 (#2381200) | logged in as [admin@llusports.com](#)

Charter Information for Leagues in Your District

[Home](#) / [View Reports](#) / Charter Information for Leagues in Your District

Note: For insurance coverage under "Additional Info", LLB means that the league has requested insurance coverage but the insurance may not be in effect unless the league's premiums are paid in full.

League Name	League ID	Charter Status	Registration/Roster Data	Additional Info	Teams Chartered																																								
CLINTON LL	2381202	Approved	NO	Accident Insurance: LLB Liability Insurance: LLB Crime Insurance: LLB	<table border="1"> <thead> <tr> <th>Program</th> <th>TB</th> <th>CP</th> <th>MI</th> <th>LL</th> <th>50/70</th> <th>JR</th> <th>SR</th> <th>CH</th> <th>SC</th> </tr> </thead> <tbody> <tr> <td>Baseball</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Girls SB</td> <td>0</td> <td>2</td> <td>4</td> <td>4</td> <td>-</td> <td>2</td> <td>0</td> <td>-</td> <td>-</td> </tr> <tr> <td>Boys SB</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>-</td> <td>0</td> <td>0</td> <td>-</td> <td>-</td> </tr> </tbody> </table>	Program	TB	CP	MI	LL	50/70	JR	SR	CH	SC	Baseball	0	0	0	0	0	0	0	0	0	Girls SB	0	2	4	4	-	2	0	-	-	Boys SB	0	0	0	0	-	0	0	-	-
Program	TB	CP	MI	LL	50/70	JR	SR	CH	SC																																				
Baseball	0	0	0	0	0	0	0	0	0																																				
Girls SB	0	2	4	4	-	2	0	-	-																																				
Boys SB	0	0	0	0	-	0	0	-	-																																				
EAST LYCOMING LL	2381201	Approved	NO	Accident Insurance: LLB Liability Insurance: LLB Crime Insurance: LLB	<table border="1"> <thead> <tr> <th>Program</th> <th>TB</th> <th>CP</th> <th>MI</th> <th>LL</th> <th>50/70</th> <th>JR</th> <th>SR</th> <th>CH</th> <th>SC</th> </tr> </thead> <tbody> <tr> <td>Baseball</td> <td>5</td> <td>3</td> <td>4</td> <td>5</td> <td>0</td> <td>2</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Girls SB</td> <td>0</td> <td>2</td> <td>1</td> <td>1</td> <td>-</td> <td>1</td> <td>0</td> <td>-</td> <td>-</td> </tr> <tr> <td>Boys SB</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>-</td> <td>0</td> <td>0</td> <td>-</td> <td>-</td> </tr> </tbody> </table>	Program	TB	CP	MI	LL	50/70	JR	SR	CH	SC	Baseball	5	3	4	5	0	2	0	1	0	Girls SB	0	2	1	1	-	1	0	-	-	Boys SB	0	0	0	0	-	0	0	-	-
Program	TB	CP	MI	LL	50/70	JR	SR	CH	SC																																				
Baseball	5	3	4	5	0	2	0	1	0																																				
Girls SB	0	2	1	1	-	1	0	-	-																																				
Boys SB	0	0	0	0	-	0	0	-	-																																				
HEPBURN-LYCOMING LL	2381215	Approved	NO	Accident Insurance: LLB Liability Insurance: LLB Crime Insurance: LLB	<table border="1"> <thead> <tr> <th>Program</th> <th>TB</th> <th>CP</th> <th>MI</th> <th>LL</th> <th>50/70</th> <th>JR</th> <th>SR</th> <th>CH</th> <th>SC</th> </tr> </thead> <tbody> <tr> <td>Baseball</td> <td>3</td> <td>3</td> <td>4</td> <td>3</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Girls SB</td> <td>0</td> <td>0</td> <td>2</td> <td>1</td> <td>-</td> <td>1</td> <td>0</td> <td>-</td> <td>-</td> </tr> <tr> <td>Boys SB</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>-</td> <td>0</td> <td>0</td> <td>-</td> <td>-</td> </tr> </tbody> </table>	Program	TB	CP	MI	LL	50/70	JR	SR	CH	SC	Baseball	3	3	4	3	0	1	0	0	0	Girls SB	0	0	2	1	-	1	0	-	-	Boys SB	0	0	0	0	-	0	0	-	-
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Boys SB	0	0	0	0	-	0	0	-	-																																				

Reports

ASAP Submissions

Little League® Data Center

Washington District 09 (#4470900) | logged in as [redacted]

2018 Season ASAP Safety Plan Submission Statuses

[Home](#) / [View Reports](#) / 2018 Season ASAP Safety Plan Submission Statuses

League Name	League ID	Status
BELLEVUE EAST LL	04470903	Awaiting Review
BELLEVUE THUNDERBIRD LL	04470905	Started, Incomplete
BELLEVUE WEST LL	04470901	Started, Incomplete
EASTLAKE LL	04470913	Started, Incomplete
FALLS LL	04470902	Started, Incomplete
ISSAQUAH LL	04470912	Started, Incomplete
KIRKLAND AMERICAN LL	04470907	Approved
KIRKLAND NATIONAL LL	04470908	Awaiting Review

Reports

Current Financial Balances

Little League® Data Center Maine District 02 (#2190200) | logged in as [redacted]

Current Balances for Leagues in Your District

[Home](#) / [View Reports](#) / Current Balances for Leagues in Your District

League Name	League ID	Chartering and Insurance	Tournament	Other	Total
FIVE-TOWN LL	02190209	\$0.00	\$0.00	\$0.00	\$0.00
LINCOLN LL	02190202	\$0.00	\$74.40	\$0.00	\$74.40
Maine District 02	02190200	\$0.00	\$0.00	\$0.00	\$0.00
MEDOMAK VALLEY LL	02190206	\$0.00	\$0.00	\$0.00	\$0.00
OCEANSIDE LL	02190204	\$0.00	\$0.00	\$0.00	\$0.00
WALDO COUNTY LL	02190207	\$1,156.20	\$0.00	\$0.00	\$1,156.20
TOTALS:		\$1,156.20	\$74.40	\$0.00	\$1,230.60

Reports

League Officers

View League Officers in Your District

Home / View Reports / View League Officers in Your District

Filter by League: (All Leagues) Find

Filter by Officer Type(s):

- (All Officer Types)
- President
- Secretary
- Treasurer
- Safety Officer
- Baseball Vice President
- Challenger Vice President
- Coaching Coordinator
- Concession Manager
- Information Officer
- Marketing/PR Manager
- Other Officer
- Player Agent
- Softball Vice President
- Sponsorship/Fundraising Manager
- Umpire-in-Chief
- (Custom League Officer Type)

League Name	League ID	Name	Phone Numbers	Email Address	Address	Officer Role(s)
BAYSHORE LL	03090603	Chris Capozzalo	813178881	ccapozzo@bayshorell.com	8511 S. 26th St. Tampa, FL 33629	League President
CITRUS PARK LL	03090621	STEVE MAYES	813962788	FLCITRUSPARK@GOL.COM	11800 W. 11th Street Tampa, FL 33629	League President
INTERBAY LL	03090606	William Launikits	813381987	williamlaunikits@yahoo.com	8511 S. 26th St. Tampa, FL 33629	League President, League Other Officer
KEYSTONE LL	03090620	Linda Weisman	813412784	Linda.Weisman@KeystoneLL.org	8511 S. 26th St. Tampa, FL 33629	League President
istrict/Reports/LeagueOfficerSearch			CHARLIE LECHNER	813282182	charlie.lechner@healthnet.org	League

Reports

Tournament Team Counts

Tournament Team Counts for Leagues in Your District

[Home](#) / [View Reports](#) / Tournament Team Counts for Leagues in Your District

League Name	League ID	Submitted Form?	Little League Baseball®					Little League Softball® - Girls					Total		
			8-10	9-11	LL	50/70	JR	SR	8-10	9-11	LL	JR		SR	
A J A LL	270016	No													0
BROAD RIPPLE HAVERFORD LL	1140811	No													0
BROWNSBURG LL	1140801	No													0
DANVILLE LL	1140802	No													0
EAGLE CREEK LL	1140803	No													0
PLAINFIELD OPTIMIST LL	1140805	No													0
TRI WEST LL	97248	No													0
WASHINGTON TOWNSHIP LL	1140814	No													0
ZIONSVILLE LL	1140819	No													0
TOTALS:			0	0	0	0	0	0	0	0	0	0	0	0	0

Reports

Tournament Mileage Reimbursement

2017 Tournament Mileage Report Status for Leagues in Your District

[Home](#) / [View Reports](#) / 2017 Tournament Mileage Report Status for Leagues in Your District

The table below indicates if a league's Tournament Mileage Report form (per division) has been received and processed by Little League International.

A check mark (✓) indicates that the form has been received and processed. A blank box indicates that the league was eligible for the 2017 Tournament in that division, but that the form has not been received and processed. N/A indicates that the league did not enroll in that tournament division.

Season: 2017

League Name	League ID	Little League Baseball®						Little League Softball® - Girls				
		8-10	9-11	LL	50/70	JR	SR	8-10	9-11	LL	JR	SR
LUFKIN LL	00282400		✓	✓	N/A	✓	N/A	N/A	N/A	N/A	N/A	N/A
PINEYWOODS LL	00311571	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ROSE CAPITAL WEST LL	03431001				N/A		N/A	N/A	N/A	N/A	N/A	N/A
ROSE CAPITAL EAST LL	03431002	✓			N/A		N/A	N/A	N/A	N/A	N/A	N/A
CROCKETT MERCHANTS LL	03431003	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Reports

Registration
Data
Statistics

Registration Data Summary For Leagues In Your District

[Home](#) / [View Reports](#) / Registration Data Summary For Leagues In Your District

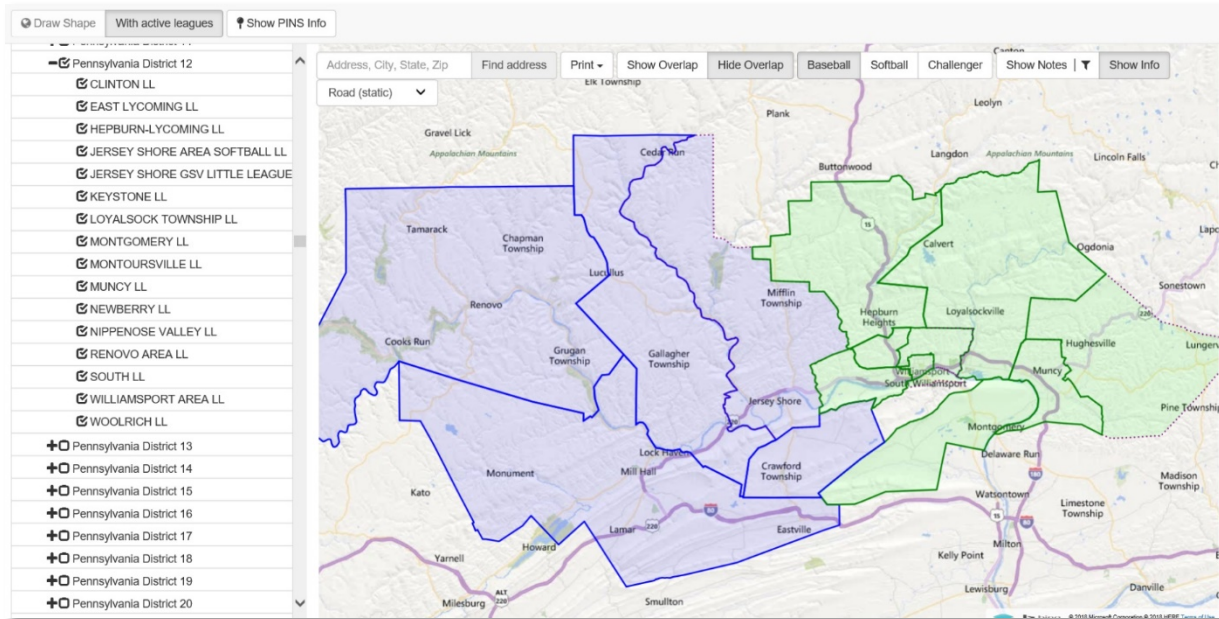
League ID	League Name	Date of Last Upload	Players	Coaches	Managers	Volunteers	Total Records for League
2380424	AVONWORTH ATHLETIC ASSOC LL	1/18/2018	4	0	0	77	81
2380403	BROOKLINE LL	1/17/2018	0	0	0	1	1
2380407	MOON TOWNSHIP LL	1/18/2018	7	0	0	20	27
256990	NORTH ALLEGHENY LL	1/17/2018	2	0	0	45	47
			13	0	0	143	156

Looking Forward

Looking Forward

- New Reports
- Boundary Maps

Boundary Maps



Questions?

support@littleleague.org

+1 (570) 326-1921 x2800