

_____ (Month), _____ (Year)

Dear Little League Umpire:

Little League season will soon be here, and now's the time to begin preparing for the games ahead.

To that end, please find the [Little League Volunteer Application](#) that must be completed and returned to me to fulfill Little League International's mandatory background check requirement.

Please, click on the volunteer application link, thoroughly review, complete, and sign the volunteer application. Save the application to your desktop as a PDF and then attach the PDF in a reply to this email. Return the completed form to me (UIC's Email address) and CC District Administrator _____ (D.A.'s email address) as soon as possible. This information must be processed BEFORE you can officiate any 2019 Little League games.

Here is the link to the online 20__ Little League Volunteer Application Form: (current year's volunteer application). If you have not completed the separate state-required background checks, please use the links available (insert a link to your state's background check requirements) and provide me with proof of those completed checks.

The return deadline is: _____ (month, date, year). Whether you intend to umpire in 20 __, or not, please take the time to complete the volunteer application (including current email address) and return it to me. If you do NOT plan to umpire during the coming season, please, indicate so in the reply email by writing "NOT UMPIRING IN 20 __" in the subject line.

If you have any questions about completion of the volunteer application; or registration for upcoming mechanics clinics, please, contact (UIC's phone number and email address).

Always keep in mind, we are the third team on the field, so, just like the players, we only get better through practice and dedication.

Thank you for your time and service to the Little Leaguers throughout our district; and please, do your part to develop District _____ (insert district number) umpires into Little League elite.

(UIC's signature)

